

KEEP toolkit



... at a glance

What is the KEEP Toolkit?

KEEP stands for Knowledge, Exchange, Exhibition, and Presentation. The KEEP Toolkit is a set of online tools that helps teachers, students, and institutions quickly create compact and engaging knowledge representations on the Web.

Why create an account?

The KEEP Toolkit is a password-protected website where you can access the current version of the application. You are welcome to use the KEEP Toolkit to enter information, upload files, and create as many Snapshots as you like. In order to use the tool, you must create an account.

Who can use the KEEP Toolkit?

The KEEP Toolkit was originally created to help faculty capture, represent, and reflect on some of the critical aspects of their teaching and student learning. It is meant to be used as a learning tool, however anyone can sign up for a KEEP account and use it to fit their needs.

What is a Snapshot?

A Snapshot is a single webpage, or a linked series of webpages, created using the Snapshot Tool. You can create a Snapshot using a template that provides prompting questions for your content, or you can design your own from scratch. The KEEP Toolkit allows anyone with an account to create their own Snapshots, which are then stored on a server at The Carnegie Foundation for the Advancement of Teaching. Anytime you log in to your account, you can see the Snapshots you have created. You can give their specific URLs to others so they can access them.

The screenshot shows a web browser window with the URL <http://www.carnegiefoundation.org/kmt/KEEP/snapshot/CIDOne.php>. The page title is 'Overview of School of Education CID'. It features a header with the Indiana University School of Education logo and a sub-header 'International student needs.' The main content area contains text about the CID committee's commitment to improving doctoral education and its goals for research preparation, teaching preparation, and support of students' needs. It includes a sidebar with links for 'Letter of Intent', 'Communities PowerPoint', 'Key Elements PowerPoint', 'Our Projects', and 'Who are we?'. A photo of Dr. Louise P. McCarty and Deborah Hinderliter Orlifff is displayed, along with a brief bio.

What is a template?

A template is rather like a form to fill out. It is a predetermined layout and format for your Snapshot. The purpose is not to be overly deterministic, but to guide your thinking and to allow you to more easily compare your work with that of others. There are templates designed for a specific use in the template gallery (i.e. Class Anatomy, Course Transformation, Course Portfolio). The blank template does not provide prompting questions or guiding text. This template can be used to create a Snapshot of any sort.

How does one create a Snapshot with the KEEP Toolkit?

Creating Snapshots with the KEEP Toolkit is easy to do. First create a KEEP account by signing up. Next, choose a design template from the template gallery or create your own. Then you add content to your Snapshot by editing the content boxes (adding text, images, files, and creating links). You can upload existing artifacts (of any file type) to your Snapshot as a link. And that's it! Your finished Snapshot will have its own discrete URL which you can share with your peers. You can go back at any time to edit your Snapshot. A more detailed set of instructions can be found in the Help section of our site and in our Quick Start Guide.

Who can see the Snapshots and information in my account?

Although the Snapshots are online, people won't be able to find them unless you publicize them. It's easy to locate and share your Snapshot's URL with others when you are logged into your KEEP account.