

## **Nomination Protocol for Faculty Awards**

Commencing in the academic year 2002-2003, the NSP GSC will recognize the achievements of the NSP faculty with an annual NSP Faculty Award. The NSP Faculty Award is designed to recognize and award excellence in teaching, mentoring and/or service to the program.

### *What is the award?*

The NSP Faculty Award will be a plaque that is hung either in the NSP program office or in another agreed upon NSP common use location. The plaque will be engraved with the name of the winning faculty member and the corresponding academic year. The faculty member will also receive a certificate stating that they were the recipient for the given academic year.

### *Who is eligible?*

Any current NSP faculty member may be the recipient of this award. To be eligible the faculty member must be nominated by a NSP graduate student.

### *Who can submit a nomination?*

Any current NSP graduate student can submit a nomination. Nominations consist of a single page document (typed, double spaced) that outlines why that faculty member deserves to be recognized. As stated above, excellence in teaching, mentoring and/or service to the program are all suitable criteria for a nomination.

### *How is the winning nomination selected?*

Nominations are to be submitted to the NSP GSC one week prior to the NSP graduate student annual meeting (students will be reminded via email). The NSP GSC will then present the nominations to the entire NSP student body at the annual meeting. The winning nomination will be selected by a simple majority vote (with all NSP students present voting).

### *When will the award be presented?*

The award will be presented by the NSP GSC to the faculty member at the annual NSP retreat.